

Position Title: Serve Ministries Director
FLSA Status: Full-time, Exempt
Supervisory: Yes
Reports to: Executive Director

Summary Description

The primary purpose of this position is to lead the church in servant ministry and to continually raise the value of service within the Floris congregation and in the community. As Floris grows in three main focus areas (Worship, Grow, and Serve), the Serve Ministries Director will be responsible for executing Floris' strategic vision for transformation through service both within the church and through outreach in the community by managing the programmatic and operational aspects of Serve Ministries. The Serve Ministries Director will ensure that the value of serving will be fully integrated across all Floris ministries and that the program supports the focus areas of the church.

Responsibilities

Evaluates Floris Serve Ministries and leads in the development and implementation of the serve strategy of the church. Develops short-range and long-range goals for serve ministries and oversees the execution of these goals.

Recruits and supports volunteers to develop viable servant ministry at Floris UMC and in the community, providing necessary support and training to ensure that leaders receive appropriate development and training to manage various serve opportunities. Provides spiritual leadership and subject matter expertise to volunteers.

Establishes training and support to staff members and the congregation in service opportunities within ministry areas and helps staff in the understanding and development of a missional church.

Networks with community organizations and partners, including Hutchison Elementary, Cornerstones and VOICE as well as other community related initiatives, and local churches to develop partnerships and funding opportunities and defines the role of Floris in the community with respect to community service.

Challenges and motivates the congregation to become actively involved in serve ministries, raising the awareness and stimulating the desire to serve within the congregation and in the community.

Communicates programmatic issues and perspectives to the management team and lay leaders and stays abreast of and evaluates trends affecting Serve Ministries and the local church.

Evaluates the assistance needs of the congregation and local community for families and individuals that face emergencies, difficult financial situations and other challenges to recommend for approval by the pastoral staff, the disbursement of Community and World Impact (CWI) Funds. Works in conjunction with the pastoral staff to coordinate the disbursement of funds.

Removes the Lead Pastor and Executive Director from the administrative burdens of Serve Ministries by directing the daily business operations of the ministry to include, but not limited to, management of Grace Ministries and the annual Serve Ministries budget.

Supervises the serve ministries staff, to include overall direction, goal setting and performance management.

Performs other duties as assigned by the Executive Director.

Qualifications

BA or equivalent.

Minimum of 5 years demonstrated leadership experience in a non-profit or other comparable organization that focuses on community involvement and volunteer recruitment.

Minimum of 5 years managing a large and complex volunteer-based social services program, as well as the experience to recruit and manage volunteers.

Strong business management experience with managing a social outreach program that includes understanding networking, fundraising and grant writing;

Demonstrated background in working for or practicing in a Christian service environment, preferably United Methodist, where individual spiritual gifts can be used to facilitate the mission of Floris UMC, which is *making disciples of Jesus Christ for the transformation of the world.*